

Please review the complete brochure relating to all the specifics of this exam, specifically the refund/cancellation policies. If you have the additional questions, please contact Kallie Kline at kallie@pacaweb.org. Please type this application or print legibly. Please return this form by fax or email to kallie@pacaweb.org, 717.234.7030 (fax).

EXAMINEE FIRST NAME: _____ **EXAMINEE LAST NAME:** _____ **EXAMINEE CELL NUMBER:** _____

Please provide an email address and/or a company contact email address that will be used for the confirmation, testing materials & video links and to contact in the event of inclement weather and/or any other need to change exam date/venue:

EXAMINEE EMAIL ADDRESS: _____ **ALTERNATE COMPANY CONTACT EMAIL ADDRESS:** _____

EXAMINEE'S COMPANY: _____ **COMPANY CONTACT PERSON:** _____

COMPANY MAILING ADDRESS: _____

COMPANY CITY: _____ **COMPANY STATE:** _____ **COMPANY ZIP:** _____ **COMPANY CONTACT CELL PHONE:** _____

Exam Study Materials Shipping Information - PLEASE CHOOSE ONE OPTION ONLY

PLEASE MAIL THE STUDY MATERIALS TO THE EXAMINEE'S HOME ADDRESS:

HOME ADDRESS _____ CITY _____ STATE _____ ZIP CODE _____

PLEASE MAIL THE STUDY MATERIALS TO THE COMPANY ADDRESS, ATTN: EXAMINEE

PLEASE MAIL THE STUDY MATERIALS TO THE COMPANY ADDRESS, ATTN: COMPANY CONTACT (AS LISTED ABOVE)

* Multiple shipments to the same address will be bundled in one package.

* Study materials CANNOT be sent to PO Boxes.

Exam Schedule / Location - Please choose ONE option

Full Exam Payment Information - Please select the appropriate payment category

- SEPTEMBER 16, 2020 - WILKES-BARRE / PITTSTON, PA
- SEPTEMBER 17, 2020 - WILKES-BARRE / PITTSTON, PA
- OCTOBER 7, 2020 - LEESPORT, PA
- OCTOBER 8, 2020 - LEESPORT, PA
- OCTOBER 21, 2020 - BELLEFONTE / STATE COLLEGE, PA
- OCTOBER 22, 2020 - BELLEFONTE / STATE COLLEGE, PA
- NOVEMBER 4, 2020 - LITITZ, PA
- NOVEMBER 5, 2020 - LITITZ, PA
- DECEMBER 9, 2020 - HARRISBURG, PA
- DECEMBER 10, 2020 - HARRISBURG, PA
- DECEMBER 16, 2020 - BETHLEHEM, PA
- DECEMBER 17, 2020 - BETHLEHEM, PA

NEED TO SCHEDULE A WRITTEN RETEST
(date/location TBD)

NEED TO SCHEDULE A PERFORMANCE RETEST
(date/location TBD)

- Late fee applies 14 business days prior to the exam date.
- Cancellation fees and transfer fees / policies will be strictly enforced.
- Please note that ACI MEMBERSHIP is not applicable to the member rate. PACA membership only applies.

EXAMINEE'S COMPANY IS A MEMBER OF PACA EARLY FEE: \$435.00 LATE FEE: \$485.00	EXAMINEE IS A EMPLOYEE OF PENNDOT, THE PA TURNPIKE OR LOCAL GOVERNMENT EARLY FEE: \$435.00 LATE FEE: \$485.00
EXAMINEE'S COMPANY IS NOT A MEMBER OF PACA EARLY FEE: \$560.00 LATE FEE: \$610.00	<i>For those that need to take both the written & performance exams, including those needing to recertify after expiration.</i>

Retest Payment Information - Please select the appropriate payment category

For those who have failed one or more portions of the exam within the last year and need to retake one or both exams.

WRITTEN RETEST EARLY FEE: \$175.00 LATE FEE: \$205.00	PERFORMANCE RETEST EARLY FEE: \$175.00 LATE FEE: \$205.00
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Additional Workbooks Available for Purchase

A workbook is included with all full examination registration fees (\$435 or \$560). Additional workbooks are available for purchase for those that have misplaced them, etc.

ADDITIONAL WORKBOOK - \$115.00 EACH

Payment Options

- CHECK MADE PAYABLE TO PACA TO BE MAILED TO OFFICE**
- PAYMENT TO BE MADE BY ECHECK, VISA, MC, DISCOVER OR AMEX**

To pay by credit card or e-check, an email link to the invoice will be sent, along with payment instructions, to your billing contact listed below:

BILLING CONTACT NAME: _____ **BILLING CONTACT EMAIL ADDRESS:** _____

Registration Notes:

- Exam length is now ONE day, rather than two as in the past.
- To secure a seat in the exam, fax/email a copy of this form in advance of sending a check via US mail.
- It is highly recommended to register as early as possible to allow adequate time to ship study materials and to secure a seat. Number of seats are limited to 25 (FULL) exams per location.
- Study materials will NOT be shipped until FULL payment is received.
- Check payments should be mailed to: PACA, 2040 Linglestown Rd., Ste. 204, Harrisburg, PA 17110
- Please allow 5-7 business days processing time before contacting PACA office.

To submit this form via email, click the button above.